



Stamford American
INTERNATIONAL SCHOOL

JOB DESCRIPTION

Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed.

Position Title	Teacher (Visual Arts), Middle School	Reference: Nov2025VAMS
Function/Department	Visual Arts	Location: Stamford Woodleigh campus
Manager Name & Title	Principal, Middle School	
Position Type	Fixed Term	
Position Status	Full Time	

Position Objective

The role of the Visual Art Teacher is essentially to build and maintain a successful Visual Art education program within the school by providing an educational atmosphere conducive to learning and developing through the process of inquiry and in conjunction with the International Baccalaureate Middle Years Program.

Responsibilities

The job holder's responsibility for promoting and safeguarding the welfare of children and young person's for whom they are responsible, or with whom they come into contact will be to adhered to and ensure compliance with the relevant Cognita Safeguarding; Child Protection Policy and Procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, they must report any concerns to the School's Designated Safeguarding Lead or to the Head or indeed to the Cognita Regional Safeguarding Manager so that a referral can be made accordingly to the relevant third party services.

Relationships:

- Developing trusting and effective relationships with the all the children in the class and their parents
- Establishing supportive and positive working relationships with all other members of staff
- Becoming a presence across the whole school and a representative of it within its wider community

Educational role:

- Developing and executing the preparation, planning and delivery of child-centered learning activities to a range of visual art classes and age groups



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- Using a range and balance of teaching strategies, including those specific to the visual art specialism
- Ensuring that the classroom environment is well-managed, properly ordered and with engaging classroom displays
- Planning which accommodates a range of ability levels and learning styles; teachers are expected to modify and accommodate for students as needed, i.e. accommodating individual language needs (EAL), student support services, students who are struggling as well as students who need to be challenged
- Planning in a collegial and professional manner with peers, showing respect, being prepared and on time, and adhering to the school wide meeting norms and team's essential agreements at all times
- Involving students, parents and colleagues in the assessment process on a regular basis and as appropriate
- Evaluating the visual art program collaboratively with teaching teams
- Support the visual art team in displaying artwork around the campus and in school wide visual art exhibitions
- Plans and supports special events to celebrate the arts, such as art week, art competitions and other events

Extended professional role:

- Taking responsibility for the class during times of emergency
- Contributing towards the whole-school team spirit by taking every opportunity to promote the philosophy and policies of the Stamford American International School
- Supervising the children at break/lunch and other unstructured times
- Ensuring that the children are safe and secure at all times
- Communicating regularly and positively with parents via timely meetings, class webs, reports and conferences

General:

- To teach any classes as deemed necessary
- To provide any other reasonable duties delegated by the Head of Visual Art and other School Management

Position Requirements

- At least 3 years of experience in working with children as a Visual Art teacher with relevant qualifications
- MYP Visual Art teaching experience preferred
- Curriculum development knowledge is required
- Possess highly developed interpersonal and teamwork skills.
- Strong visual art knowledge across a broad range of specialisms
- Excellent verbal and written English skills
- Good references on request
- Proficient in using computers
- Demonstrates the Stamford Values – Integrity, Courage, Ingenuity and Compassion

Qualifications

- Minimum Bachelor's degree in Education or equivalent is required
- Master's degree in Education preferred

Contacts

- Other Stamford Teaching and Non-Teaching Staff
- Parents and Students



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- PTA

Working Conditions

- School Environment
- Working hours 8am to 4:30pm, Monday to Friday, and once per week until 5pm, plus occasional staff meetings and trainings
- School holidays are paid and free except staff days and training days (please refer to the website to see the school calendar with school holiday dates)

Terms of Employment

- Medical Benefits: Medical insurance provided where applicable
- Sick Leave/Hosp: 60 days hospitalization leave including 14 days sick leave
- Probation Period: 3 months from date of commencement
- Referee request: Required
- Background Check: Required

Use of Personal Data and Media Consent:



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By applying for and/or accepting employment with Stamford American, the candidate/employee provides their consent to the collection, use, and disclosure of their personal data, including but not limited to their name, image, voice, photographs, and video recordings, by the school and its authorised representatives. Such personal data may be used, collected and/or disclosed for the school's internal records, administrative purposes, the purpose of entering into, managing or terminating the employment relationship and external communications such as marketing materials, social media platforms, newsletters, brochures, and other promotional or publicity-related content that support the legitimate business interests and objectives of the school.

Where such personal data or media content is used for promotional or marketing purposes, the resulting content shall be considered the intellectual property of the school. Employees are not permitted to reproduce, alter, repurpose, or distribute such content for any use other than its original, intended purpose without prior written consent from the school.

This consent shall remain valid and effective throughout the term of employment and beyond, unless otherwise stipulated by law. The school shall not be obliged to seek the employee's approval of any finished product wherein the employee's likeness appears.

This consent shall take effect from the employee's official start date of employment with the school.

For the avoidance of doubt, in the event that the employee withdraws consent for the school to use, disclose and/or publish their personal data for any purpose, the school shall not be required to cease using, recall, remove and/or take down personal data which is already publicly available or which had been published, disseminated, circulated prior to the withdrawal of consent.

Acknowledgement and Consent

I, the undersigned, acknowledge that I have read and understood the above clause, and I hereby give my consent as described.

Full Name: _____

NRIC/FIN: _____

Signature: _____

Date: _____

Stamford American International School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Pre-employment background checks are mandatory and appointments are strictly subject to confirmation that all reference and background checks are completed to the satisfaction of Cognita, Stamford's parent organization.

We are an equal opportunity employer and disallow discrimination of age, ethnic origin, nationality, gender, religion, sexual orientation, family status, pregnancy, marital status, medical or mental health history, physical characteristics or disability. We welcome applications from all qualified candidates. Please note on shortlisted candidates will be notified.