

Role Profile

Primary Teacher

Location: British School of Valencia

Function: School Classroom Teaching

Reporting To: SLT and KS coordinator

What you'll be doing

Role purpose

To promote, with the support and collaboration of the Senior Leadership Team (SLT), daily learning activities with clear goals and guidelines to ensure student success. You will follow professional practices consistent with school and system policies when working with students, maintaining records, and engaging with parents and colleagues.

Key responsibilities

- Take responsibility for all students' learning and progress.
- Plan and deliver lessons aligned with school policies, ensuring planning is detailed and up to date.
- Use data to organize, set goals, and evaluate progress throughout the year.
- Establish a safe, orderly, and positive classroom environment.
- Maintain confidentiality of student records.
- Communicate effectively with parents and facilitate home-school collaboration.
- Attend and participate in faculty meetings and school activities.
- Assign reasonable homework in line with policy.
- Undertake lunchtime and playtime duties, and supervise students during school entry/exit and off-site activities.
- Promote positive behaviour and manage classroom discipline in accordance with school policy.
- Support students with social and emotional needs, working closely with the SEN department.
- Uphold safeguarding standards and engage in required training.
- Contribute to the wider school community and encourage pupils to follow the school's ethos.

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct.
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing.
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy.
- To engage in safeguarding training when required.

What you'll bring

Essential

Skills

- Demonstrated ability to apply effective instructional strategies to enhance learning.
 - Excellent verbal and written communication skills.
 - Strong teamwork skills with the ability to collaborate across diverse professional profiles.
 - Flexible, approachable, and cooperative in a dynamic school environment.
 - Self-motivated and able to work independently while contributing effectively to team goals.
 - Excellent classroom management skills and adherence to the school's behaviour and disciplinary policies.
 - Ability to understand and align ideas with the school's structure, culture, and ethos.
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Qualifications

- Fully qualified teacher.
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Experience

- Proven experience in teaching.
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Key Stakeholders you'll be working with

- **Internal:** SLT, teachers, parents and students, Pupil Support Services, relevant staff with cross school responsibilities, relevant non-teaching staff.
- **External:** Outside suppliers.

To be signed and dated by employee:

Signed:

Name (print):

Date:

COGNITA