

Role Profile

Learning Support Assistant

Location: The British School of Barcelona
(BSB)

Function/Department: School Classroom
Non-Teaching

Reporting To: Learning Support Lead

Thriving Schools. Inspiring Futures. The British School of Barcelona (BSB)

Welcome to our school

Founded in 1958, originally as the Anglo-American School, The British School of Barcelona (BSB) has a rich history of delivering a truly holistic education. The school has grown from the original site in Castelldefels and now includes:

- BSB Castelldefels (ages 3-18)
- BSB Sitges (ages 2-11)
- BSB City (ages 3-18)
- BSB Maresme (ages 3-11)

We now educate over 2300 students from 74 nationalities, and we are continuing to grow and our fourth campus, BSB Maresme, opened in September 2026. It is a dynamic, forward-looking school with a wonderful cultural mix where we look to innovate but also retain high quality care for the individual that has always been a feature of the BSB.

The Head of Secondary at BSB Castelldefels will lead a school of over 900 students with a team of 100 teachers and four Assistant Heads. We offer the English National Curriculum, including iGCSEs, from Years 7-11 and then students have a choice in their final two years between A levels and the IBDP. BTECs are also offered in Sport and Music. The School has fantastic facilities including:

- A dedicated building for Years 12 and 13, Nexus, which provides a genuine pre-university experience.
- A STEAM (Science, Technology, Engineering and Mathematics) building with a state-of-the-art collaborative lab space for older students.
- A 350 seat Theatre.
- Sports stadium and 900m2 rugby pitch.

The School is highly successful with excellent examination results and university destinations. We are looking for a new leader who will take time to understand the existing strengths of the School but also drive forward innovation and bring new ideas.

BSB Maresme – Opened September 2026

BSB Maresme opened in Cabrera de Mar as the newest campus of The British School of Barcelona, welcoming children aged 3–11 from September 2026 and expanding to Secondary from 2027. The school is set on a stunning 16,500 m² site with sea views, purpose-built to inspire learning and community.

Our Mission

‘Enabling students to thrive in, and contribute positively to, a rapidly evolving world’

We aim to ensure students at BSB:

- Have a positive experience and really enjoy their learning.
- Make excellent academic progress.
- Develop the skills and personal attributes they need to succeed in life.
- Share a global mindset.

In order to achieve these aims, we need to ensure a positive culture, high quality teaching and learning, outstanding care for the individual and an excellent range of opportunities outside the classroom. All underpinned by a superb team of motivated staff.

The great advantage of being a large school with multiple sites is that we can share best practice between staff to ensure the best possible experience for the students.

Barcelona

Where you'll be working

Barcelona is a wonderful place to live, combining an amazing city with beach and mountains nearby. The quality of life is excellent with a mild climate and year-round sunshine.

Barcelona's rich history and culture are reflected in its iconic landmarks, such as the Sagrada Família, Park Güell, and the Gothic Quarter, all of which contribute to its unique charm. It is known for its diverse culinary scene, featuring both traditional Catalan dishes and international cuisines. The city's numerous parks, beaches, and green spaces provide ample opportunities for relaxation and recreation. It is also a very liveable city with good healthcare and an efficient public transport system.

For those who want to get out of the city, the Costa Brava's pristine beaches and rugged coastline can be accessed within one hour of the City. Equally the Collserola Natural Park offers numerous trails for hiking, mountain biking, and trail running while, only two hours away, the Pyrenees offers a huge range of options for hiking, skiing and much more.



What you'll be doing

Role purpose

A Learning Assistant at BSB is expected to assist in the educational and social development of pupils under the direction and guidance of the Headteacher, Student Support Lead and class teachers. Follow professional practices consistent with school and system policies in working with students, students' records, parents and colleagues. Learning Assistants will be supporting teachers in taking care of children's personal needs and making sure children are safe at all times and wider professional duties. You will be expected to do anything reasonable required by the Headteacher.

What you will be doing

As a Learning Support Assistant:

- Demonstrate an informed and efficient approach to teaching and learning by adopting relevant strategies to support the work of the teacher and increase the achievement of all pupils, including those with special educational needs and disabilities where appropriate.
- Promote, support, and facilitate inclusion by encouraging participation of all pupils in learning and extracurricular activities.
- Use effective behaviour-management strategies consistently, in line with school policy and procedures.
- Contribute to effective assessment and planning by supporting the monitoring, recording, and reporting of pupil performance and progress, as appropriate to the role.
- Communicate effectively and sensitively with pupils, adapting to their needs and supporting their learning.
- Maintain a stimulating and safe learning environment by organising and managing physical teaching spaces and resources.

Other Responsibilities:

- Continue personal development and participate in the school's staff development programme.
 - Engage actively with the school's performance-management programme.
 - Attend staff meetings, open evenings, and parents' evenings where applicable.
 - Take on additional responsibilities that may be determined from time to time, in line with school improvement priorities.
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Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

What you'll bring

Essential	Desirable
Skills • Self-reflection and willingness to develop own practice and that of others. • Strong communication skills that are sensitive to pupil needs. • Ability to manage behaviour effectively in line with policy. • Expertise in understanding pupil needs and adapting support accordingly. • Flexibility, friendliness and a cooperative attitude. • Ability to contribute effectively to team practice. • English language proficiency.	Skills • Spanish language proficiency.
Qualifications • Education-related qualification. • Minimum Grade C in Maths and English GCSE—or Spanish equivalent.	Qualifications • Qualification related to SEND or child development.
Experience • Significant experience working with children. • Experience supporting pupils with diverse needs. • Experience working collaboratively within educational settings.	Experience

Key Stakeholders you'll be working with

- **Internal:** Learning Support Lead, Teachers, Personal Development Staff, Student Support Team.
- **External:** Parents and the wider school community.

To be signed and dated by employee:

Signed:

Name (print):

Date:

COGNITA