ALLEYN'S
REGENT'S PARK

Brief for the appointment of Assistant Dance Teacher

In partnership with

COGNITA

THRIVING SCHOOLS. INSPIRING FUTURES.

Cognita has entered into a partnership with Alleyn's to create two leading independent day schools in north London.

Alleyn's is south London's finest coeducational day school, consistently placed within the top London schools for academic achievement and winner of the Independent Coeducational School of the Year Award 2025. Cognita's flagship London schools, North Bridge House Regent's Park and North Bridge House Hampstead, became part of the new Alleyn's Schools Group. Alleyn's Regent's Park opened in September 2025 and Alleyn's Hampstead opened in September 2026.

A new Junior School has opened in Hampstead in 2026, creating a through school for children aged 2–18, with Nursery, Junior, Senior and Sixth Form sections.

We're excited to see how you'll help shape the future at Cognita. Good luck with your application – we can't wait to see what you'll bring.

Thank you very much for your interest in the role of Assistant Dance Teacher, here at Alleyn's Regent's Park. I am delighted that you are considering it and I hope to give you a sense of us and why an Alleyn's School is such a wonderful place to work! Our ROCCK values (Respect, Opportunity, Curiosity, Courage, Kindness) will also indicate what we are seeking to achieve here.

So, why Alleyn's? Alleyn's is part of a historic foundation which has been educating young people for more than 400 years. Our namesake and founder, Edward Alleyn, was one of the great Elizabethan players, and playful and academic exploration and discovery is something we very much welcome at our schools. Here, as well as acting, Edward Alleyn was also a philanthropist. His school was established to change the lives of children –initially "12 poor scholars". It is rather wonderful that the original 12 has grown into the large, thriving community of the Alleyn's Schools' Group with more than two thousand children across north and south London, reflecting the Founder's vision. Alleyn's has been honouring the founder's legacy, as one of this country's leading co-educational schools, for generations and we are delighted that you are interested in joining this group.

Along with our history and heritage, we are also very proud of our future-facing outlook, both in our innovative and dynamic curriculum (we have devised exciting AI focused courses which all our pupils study) and in our facilities and in our approach to the adventure of teaching in and learning in and beyond the classroom. I very much want to tell you about our pupils too. They are engaging, grounded, passionate and interesting young people, who throw themselves wholeheartedly into the life of the school and they are a real pleasure to work with. The really lovely staff/pupil relationships here are critical and they underpin all we do.

I do hope that you will be able to get a sense of energy and fun at the heart of our schools during this recruitment process. The informality, the warmth and the unpretentious approach at Alleyn's really is infectious and I hope you will feel it, as I did, the moment you walk through the doors. There is nothing entitled, stuffy or pompous about our schools. And we really hope that you enjoy discovering that for yourselves, during this recruitment process.

May I wish you the very best of luck?

Warm regards,
Mrs Jane Lunnon
Head, Alleyn's

‘IF YOU’RE LOOKING FOR THE EPICENTRE OF FORWARD THINKING EDUCATION, HERE IT IS’ TATLER SCHOOLS GUIDE 2025

WHY JOIN COGNITA

When you join Cognita, you become part of a global community committed to making a lasting difference in education. We believe great schools are built by great people, and we're passionate about creating an environment where our colleagues can learn, grow and have a meaningful impact. Everything we do is guided by three shared mindsets:

WE PUT SCHOOLS FIRST

Everything starts with the school. Every decision should be grounded in what improves outcomes for students, educators and the schools they belong to.

WE GO TOGETHER

Cognita's strength comes from being a connected global community that learns, supports and succeeds together. No school, no leader, no team works best in isolation.

WE KEEP OUR PROMISES

Trust is earned through clear expectations, genuine accountability and consistently delivering what we say we will. Not occasionally. Consistently.

This candidate pack is your guide to discovering how you can thrive with us.

INSIDE THIS PACK YOU'LL DISCOVER:

- **School introduction** – learn about the great school you'll join.
- **Role overview** – understand how we see you contributing and explore what's expected of you.
- **Benefits** – discover the rewards of becoming part of Cognita.
- **Application process** – find out what's next and how to apply.

Find out more about Alleyn's Regent's Park on the next page...

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ALLEYN'S
DULWICH PARK

FIND OUT MORE ABOUT ALLEYN'S REGENT'S PARK

As a leading co-educational independent school in the UK, we offer a scholarly, values-led, holistic and joyful education within our community and far beyond it. Like our player founder, we are creative and pioneering, embracing a spirit of possibility, collectively and individually.

We want our pupils to be 'all they can be' – kind, happy, inspired, and, having found their thing, ready to lead and to make a positive difference in the world when they leave us.

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ALLEYN'S

REGENT'S PARK

'ALL WE CAN BE' AT ALLEYN'S REGENT'S PARK

WELCOME TO OUR SCHOOL

Alleyn's Regent's Park is set within a historic former convent on the edge of Regent's Park, providing a distinctive and inspiring environment for learning. The school educates children aged 3 to 11, from Pre-Reception through to Year 6. It prepares pupils for success in the 11+ examinations, with many progressing to London's most selective day schools. In addition, the school offers a pathway to Alleyn's Hampstead, enabling pupils to continue their education within the prestigious Alleyn's family of schools.

The school draws pupils from across north London from Finchley to Chelsea and Wembley to Hackney and is very well connected with Camden Town on the northern line, which is just a five-minute walk away.

OUR VISION

This is a remarkable time to join one of our remarkable schools. The world-class Alleyn's educational proposition, together with an investment plan to create a first-rate teaching and learning environment, positions Regent's Park as one of London's leading co-educational day schools. Alleyn's vision, "All We Can Be," champions the ideal that every member of the community should have the opportunity to discover and develop their unique talents.

There are seven core elements to an Alleyn's education:

1. AiQ: The "Alleyn's Intelligence Quotient" – our education for the future.
2. AEQ: The "Alleyn's Emotional Quotient" – our proactive approach to pastoral care.
3. All In: Our rich co-curricular and partnership programmes.
4. Aspiring minds: Our approach to scholarship.
5. Events Programme: The key markers of our school year, and opportunities for collaboration.
6. Thought Leadership: Alleyn's leading the debate and challenging the status quo.
7. Physical Environment: The marginal gain approach to educational design & smart schools.

ALLEYN'S VALUES

We recognise wonderful academic results are a by-product of an outstanding values-driven education, an education which aims to:

- Promote respect, well-being and diversity in a caring community where every individual can flourish;
- Develop curiosity, wonder, creativity and a love of learning;
- Inspire ambition and intellectual rigour through excellent teaching and learning;
- Cultivate discovery and opportunity through an outstanding co-curriculum;
- Foster awareness, leadership and connection through partnership and enterprise;
- Cherish the wide Alleyn's family and honouring our historic commitment to Edward Alleyn's charitable foundation.

WHAT YOU'LL BE DOING

ROLE PURPOSE

To support the delivery of Dance across the school, working alongside the Dance Teacher to help pupils of all ages and abilities build technique, creativity, and confidence in movement and performance. Reporting to the Dance Teacher and working within the Performing Arts Department, the Assistant Dance Teacher will lead and assist with lessons, rehearsals, and co-curricular clubs, help prepare pupils for performances, and support the smooth running of productions and events. The post holder will contribute to a positive, inclusive, and encouraging dance culture, helping every pupil enjoy Dance and achieve their full potential.

KEY ACCOUNTABILITIES

TEACHING, LEARNING & ASSESSMENT SUPPORT

- Assist Delivery: Support the planning and delivery of high-quality, engaging, and accessible curriculum dance lessons for Key Stage 1 and Key Stage 2 pupils, working under the guidance of the Dance Teacher and the Director of Performing Arts.
- Facilitate Inclusion: Provide targeted small-group or one-to-one support to meet the diverse learning needs of pupils, ensuring that individuals with Special Educational Needs and Disabilities (SEND) are fully supported.
- Monitor Progress: Assist in tracking pupil engagement, monitoring performance targets, and providing constructive, ongoing feedback to help pupils develop their personal practice goals.

CHOREOGRAPHY & SCHOOL EVENTS

- Rehearse Routines: Lead breakout rehearsal groups and reinforce bespoke choreography to ensure pupils build confidence and precision ahead of school events.
- Event Logistics: Actively contribute to the wider life of the school by assisting with backstage coordination, costume management, and logistical support for the annual musical, Performing Arts Festival concerts, and seasonal performances.

SCHOOL ETHOS & COLLABORATION

- Inspire Participation: Foster an energetic, encouraging, and positive environment that builds confidence and promotes a lifelong love of Dance among all pupils at Alleyn's.
- Champion School Values: Embody and promote the positive ethos, culture, and core values of the school both inside and outside the classroom.

SAFEGUARDING RESPONSIBILITIES

- Uphold Policies: Fully comply with all school safeguarding policies, child protection procedures, and professional codes of conduct.
- Promote Wellbeing: Demonstrate a proactive commitment to safeguarding pupils and supporting the overall wellbeing of students and colleagues.
- Report Incidents: Identify, record, and immediately report, any safeguarding concerns, disclosures, or incidents in strict accordance with school reporting procedures.
- Commit to Training: Actively engage in regular safeguarding, child protection, and welfare training to maintain up-to-date knowledge of statutory requirements.

WHAT YOU'LL BRING

Essential	Desirable
SKILLS • Strong foundational dance performance and instructional skills. • Excellent verbal and written communication skills to effectively engage and motivate young pupils. • Good organisational and time-management capabilities to manage small breakout groups. • High levels of reliability, punctuality, and professionalism. • A warm, enthusiastic, and approachable demeanour that inspires and builds confidence in young learners. • Proactive, adaptable, and eager to learn from senior teaching staff.	**SKILLS** • Proficiency in educational software, data management tools, and spreadsheets (e.g., MS Excel, SIMS, or iSAMS) to support departmental administration.
QUALIFICATIONS • A relevant qualification, training, or equivalent professional experience in Dance or Performing Arts.	**QUALIFICATIONS** • A relevant degree in Dance, Performing Arts, or a related discipline. • Progress towards a recognised dance teaching qualification (e.g. ISTD, RAD, IDTA, or BBO), including completion of initial training modules.
EXPERIENCE • Experience working with children or young people, ideally within a dance, sports, or creative setting. • Experience supporting or participating in dance classes, workshops, or rehearsals. • Experience working collaboratively as part of a team or within a department.	**EXPERIENCE** • Direct experience supporting curriculum Dance within a primary school setting. • Experience supporting pupils of mixed abilities, including those with Special Educational Needs and Disabilities (SEND). • Previous experience working in an independent school environment.

KEY STAKEHOLDERS YOU'LL BE WORKING WITH

- **Internal:** School staff, SLT, pupils
- **External:** Parents and guardians

THE BENEFITS THAT WILL HELP YOU THRIVE

Our benefits are more than just perks – they're a reflection of our commitment to your growth, well-being, and success. Whether you're looking to expand your professional horizons or ensure a healthy balance between work and life, we offer a range of benefits designed to support you every step of the way.

WHAT YOU'LL GET

Core benefits

- Competitive salary based on level and experience
- Life assurance
- Pension scheme
- Flu vaccinations
- Employee assistance programme
- Exclusive third-party discount platform
- Cycle to work scheme
- School fee discount
- A wide range of professional subscriptions

GREAT, SO WHAT HAPPENS NEXT?

HOW TO APPLY

We're excited to get to know you and learn more about your unique skills and experiences. To help us process your application smoothly, here are a few steps to guide you:

- Please submit a completed Cognita application form, along with a cover letter that highlights how your experience and skills align with the role. The cover letter should be no more than two sides of A4 and can be submitted in the specified languages.
- Feel free to include your CV, but please ensure it accompanies the completed application form.
- Submit your application via our applicant tracking system by following the apply now link on the advert. Be sure to submit it by the stated deadline so we can review your application as soon as possible.

We can't wait to meet you. Best of luck with your application, and we'll be in touch with the next steps soon.

SAFEGUARDING AT COGNITA

At Cognita Schools, we are fully committed to safeguarding and promoting the welfare of children and young people. We expect all staff, volunteers, and third parties to share this commitment. As part of our safer recruitment practices, pre-employment background checks will be conducted before any appointment is confirmed.

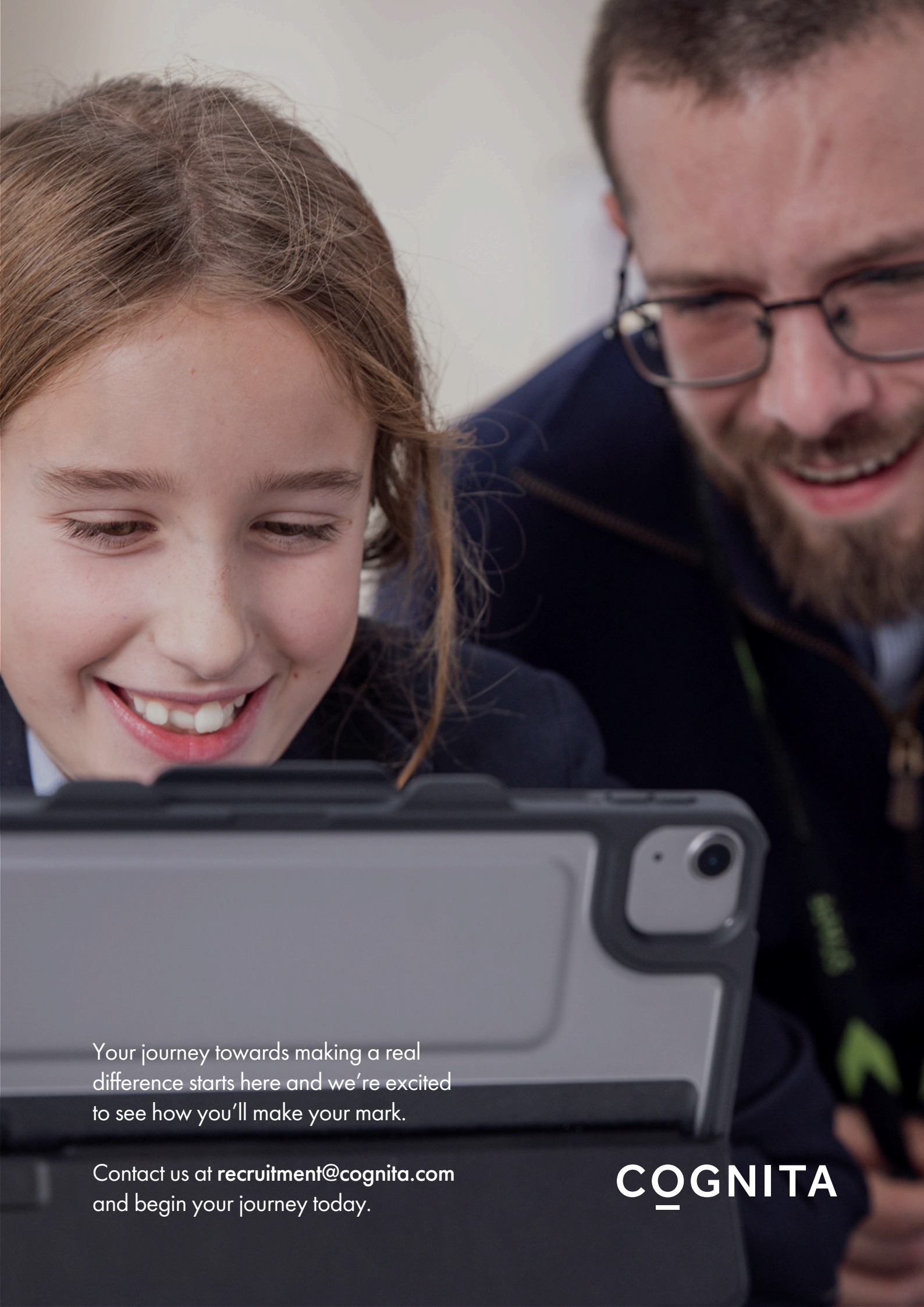
DIVERSITY, EQUITY, AND INCLUSION (DE&I)

At Cognita, diversity, equity, and inclusion are at the heart of everything we do. As a global community spanning over 94 nationalities, we know that our strength lies in our diversity. It's what drives our success and makes Cognita a place where everyone can thrive.

We are committed to:

- Attracting, recruiting, and retaining diverse talent.
- Embedding DE&I principles into every part of school life.
- Fostering inclusive environments where all voices are heard and celebrated.

No matter where you come from or what stage of your career journey you're on, you're welcome at Cognita.



Your journey towards making a real difference starts here and we're excited to see how you'll make your mark.

Contact us at **recruitment@cognita.com** and begin your journey today.

COGNITA