

Role Profile: Teacher of English at NBH Senior



Purpose

To teach English across the 11-16 age group and support the personal development of children within their tutor group.

Key Accountabilities

- Provide excellent, inspirational and dedicated teaching in a safe and stimulating environment
- Teach English to pupils in KS3 (Years 7-9) and KS4 (Years 10-11)
- Take responsibility for promoting, coordinating and participating in English activities throughout the school year via after-school clubs, enrichment activities, guest-speakers, themed weeks and House competitions
- Plan lessons and schemes of work both independently and collaboratively with the English Department that address the various needs of both our individual pupils and the wider cohort
- Contribute to the creation of departmental development plans, policies, curriculum documents, risk assessments etc. in liaison with the English Department and the Senior Leadership Team
- Record and report upon the development, progress and attainment of all pupils and share this information with pupils, parents/guardians and colleagues
- Communicate with parents/guardians in a timely, transparent and positive manner
- Deploy the data from assessments to ensure that individual pupils have targets that challenge and stretch their ability

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

Person Specification

	Essential	Desirable
Skills	Ability to make English accessible to a range of abilities including gifted children and those with additional educational needs.	Ability to produce thoughtful and tailored resources to contribute to departmental schemes of work.
Qualifications	Degree in English or a related subject or a PGCE in English with another undergraduate degree. Good secondary school education.	Formalised teaching qualification (PGCE) and evidence of further professional development.
Experience	Experience of working with young people whether through teaching or other work.	Experience of preparing children for formal examinations and prescribed syllabus across the 11-16 age group.
Other	A commitment to working collaboratively and in an environment where constructive feedback is an important part of the routine.	Experience of working as a form tutor or mentor to support young people through secondary school.

Key Stakeholders:

Internal – Head of English/Head of Year/Senior Leadership Team/Headteacher

External – Parents and Guardians

The Key Accountabilities listed above are not exhaustive and may be varied from time to time as dictated by the changing needs of Cognita. In this case, any significant changes or variations will be consulted with the post holder before undertaking these responsibilities.

To be signed and dated by employee:

Signed:

Name (print):

Date: