

## Role Profile: Teacher of Spanish as a Foreign Language

### Purpose

To teach Spanish as a Foreign Language at (I)GCSE and A level and/or the IBDP programme to the range of abilities within our student body and to promote a genuinely positive approach to the subject.

### Key Accountabilities

#### 1. Planning, Teaching and Class Management

- To model and deliver outstanding practice in own subject area.
- To have high expectations of all students based on relevant data.
- To support, challenge and stretch students as appropriate.
- To teach using a variety of delivery methods which will stimulate learning, meeting the demands of the syllabus and the needs of the students.
- To provide or contribute to oral and written assessments, reports and references relating to individual or groups of students.
- To maintain discipline in accordance with the school's procedures and encourage good practice with regard to punctuality, behaviour and standards of work.
- To assess students' work in line with school policies and procedures referring to student performance targets.

#### 2. Monitoring and evaluating

- To use data, both externally and internally produced, to assess student performance and to develop appropriate courses of action.
- To review methods of teaching on a regular.
- To produce annual reports and mid-term grades for all students taught.

#### 3. Other responsibilities

- To participate in the school's staff development programme.
- To continue personal development in relevant areas especially subject knowledge & teaching methods.
- To engage actively with the school's performance management programme.
- To act as a form tutor.
- To help with extra-curricular activities as required.
- To work as a member of a team, positively contributing to effective working relations within the school.
- To attend open evenings and parents' evenings.
- To attend morning assemblies and staff morning briefing unless on duty.

## Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

## Person Specification

	Essential
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Strong organisational skills.</li> <li>• Ability to work in a team.</li> <li>• Ability to manage change sensitively and effectively.</li> <li>• Initiative and passions.</li> <li>• High commitment to raise the standards of academic achievement of all pupils.</li> <li>• Clear understanding of effective teaching, learning and assessment techniques.</li> <li>• An instinctive commitment to the safeguarding of young people, and an up-to-date knowledge of child protection procedures.</li> <li>• You still love working with children</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• The CAP or Master's in Secondary Education or, if trained in England, a PGCE recognised as the Spanish Master's or the reconocimiento a la profesión.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• EITHER a degree in Spanish (Filología/Estudios Hispánicos) or in a humanities subject with 24 credits related to Lengua and/or literature OR to have taught Spanish as a Foreign Language in another school for at least 12 months.</li> </ul>

## Key Stakeholders:

**Internal – Staff, Students**

**External – Parents, other external agencies**

The Key Accountabilities listed above are not exhaustive and may be varied from time to time as dictated by the changing needs of Cognita. In this case, any significant changes or variations will be consulted with the post holder before undertaking these responsibilities.

To be signed and dated by employee:

**Signed:** .....

**Name (print):** .....

**Date:** .....