

Role Profile: Primary Learning Support Assistant (one-to-one) (Full Time)

Southbank International School (Kensington)

Purpose

We welcome applications from experienced support assistant. You need to care deeply about children and have a positive and professional mindset.

| | |
|------------------------|---------------------|
| Reporting to | : Principal |
| Location | : Kensington Campus |
| Employment type | : Fixed term |
| Hours | : 08.30am-3.30pm |

Key Accountabilities

- Encourage the student to interact with others and engage in activities in class or at play in line with the school expectations
- Provide feedback to the student about their progress and achievement in collaboration with the teacher
- Use strategies, in agreement with the teacher, to support students to make progress in each lesson
- Supporting the teacher to create and maintain a purposeful, supportive learning environment.
- Monitor the student's responses to learning activities and accurately record achievement or progress as directed by the teacher
- Provide detailed and regular feedback to teachers and to the student's parents on their progress
- Encourage the continued dependence and self-regulation already fostered by the school
- Support the establishment of positive relationships with parents or educational support

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

Person Specification

| | Essential | Desirable |
|-----------------------|---|---|
| Skills | <p>Demonstrates integrity</p> <p>Can juggle competing priorities</p> <p>Passionate about supporting children</p> <p>Can be adaptable to changing priorities and working flexibly</p> <p>Can demonstrate good initiative</p> <p>Is an engaging communicator, both verbally and in writing.</p> <p>Has a patient and empathetic nature, with the ability to adapt teaching methods to suit individual needs</p> <p>A proactive and flexible approach, demonstrating creativity in overcoming challenges</p> | |
| Qualifications | GCSE English and Math | <p>Level 3 Teaching Assistant Diploma</p> <p>Level 2 Certificate in Supporting Teaching and Learning in Schools</p> |
| Experience | Experience working as a TA within a school | |

Key Stakeholders:

Internal – Principal, Staff, Students

External – Parents

The Key Accountabilities listed above are not exhaustive and may be varied from time to time as dictated by the changing needs of Cognita. In this case, any significant changes or variations will be consulted with the post holder before undertaking these responsibilities.

To be signed and dated by employee:

Signed:

Name (print):

Date: