

Role Profile: Woodwork Teacher (Part Time 0.2)

Purpose

Woodwork Teacher

- To teach wood work to children in Year 1 and 2 (5 to 7 year olds)
- Part Time position – 0.2 of a timetable. Children are currently taught 2 afternoons a week, but could be taught 1 day a week
- Glenesk has a well established woodwork programme to follow. Children are taught in small groups of 8, using 8 individual work stations. The woodwork room is well kitted out with hand tools for children's use
- Responsible for :
 - lesson plans and supporting good progress in this area of the curriculum
 - Liaising with class teachers to ensure woodwork projects concur with curriculum themes
 - presentation and layout of the Woodwork room
 - maintaining a safe, organised, tidy and stimulating classroom environment
 - ensuring equipment is in good working order and fit for purpose
 - risk assessments within the woodwork room

Key Accountabilities (6-8 max)

Supporting the Ethos of Glenesk School

- Promoting the education, welfare and personal care of pupils, having regard to the aims and objectives of Glenesk School and its policies
- Establishing and maintaining good relations with pupils, parents and support staff
- Setting a good example in terms of dress, punctuality and attendance
- Participating in meetings at the School which relate to the curriculum and organisation of the school and the pastoral care of the pupils where necessary
- Sharing in the responsibility for the discipline and pastoral care of the pupils
- Recording and reporting all accidents in accordance with the School's Accident Policy
- Participating in staff training
- Reporting any concerns regarding Health and Safety and safe working practices

Safeguarding Responsibilities

Safeguarding Children

- Completing safeguarding training
- Sharing in the responsibility for the pastoral care of the pupils, including the safeguarding and promoting of children’s welfare

The job holder’s responsibility for promoting and safeguarding the welfare of children and young person’s for whom s/he is responsible, or with whom s/he comes in to contact will be to adhere to and ensure compliance with the relevant Cognita Education Safeguarding Policy (including Child Protection Procedures) at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that the child is suffering or likely to suffer significant harm either at school or at home s/he must report any concerns to the School’s Designated Safeguarding Lead or to the Head or indeed to the Regional CEO so that a referral can be made accordingly to the relevant third party services.

Person Specification

	Essential	Desirable
Skills	Aptitude for teaching woodwork	
Qualifications	Qualifications in Design technology and/or woodwork	Teaching qualification
Experience	Experience teaching Design Technology and/or woodwork	
Other	Well organised and adaptable	

Key Stakeholders:

Internal – SLT, staff, pupils, parents

External - Cognita School Support Centre

The Key Accountabilities listed above are not exhaustive and may be varied from time to time as dictated by the changing needs of Cognita. In this case, any significant changes or variations will be consulted with the post holder before undertaking these responsibilities.

To be signed and dated by employee:

Signed:

Name (print):

Date: